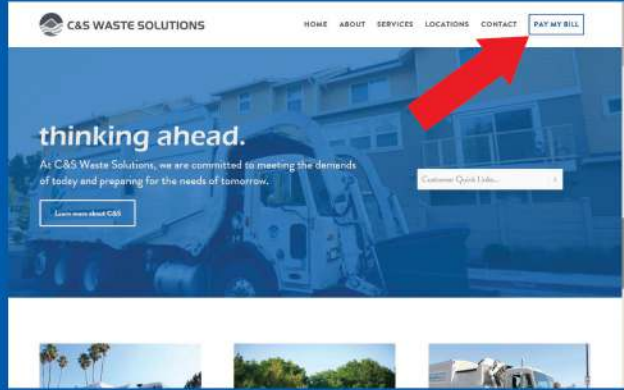




# C&S WASTE SOLUTIONS OF LASSEN COUNTY

## ENROLL IN AUTOMATIC PAYMENTS

**1.** Go to [www.CandSwaste.com](http://www.CandSwaste.com). Click on "Pay My Bill" to go to our payment page.



**2.** Click on "Pay Online Here" for Lassen County.



**3.** Sign in to your account with your email and password. Click "Sign In."



**4.** When your account billing page loads, click on the "Billing Options" button.



5.

Click the "On/Off" switch beside the "Automatic Payment" option to toggle automatic payment enrollment to "On." Then click "OK."

\*\*\*Please Note\*\*\*: If the text on the switch says "On" then that option is turned on. If the text says "Off" then that option is turned off.

Billing Options

Please choose how you wish to receive your bills:

E-Mail Notifications Only  Off

E-Mail Notifications With Bill Attached  Off

Printed Bill  On

Automatic Payment  Off

Cancel OK

6a.

If there are no existing saved payment methods, click the "Add New" button to add a new payment method to use with the automatic payment process.

Select Payment Method

Below are the current payment methods you have saved for your account. From here you can select an existing payment method, add a new payment method or make a one-time payment.

NOTE: One-time payment methods will not be saved.

Close Add New One-Time Payment Next

6.

In the "Select Payment Method" box, click on the payment method you wish to use and then click "Select."

Select Payment Method

Below are the current payment methods you have saved for your account. From here you can select an existing payment method or add a new payment method to use for automatic payments.

NAME  
ADDRESS  
CITY, STATE ZIP CODE  
VISA XXXX-XXXX-XXXX-9990  
Expiration Date: 12/20

Close Add New Select

6b.

Enter the new payment method information, and then click the "Add Payment" button.

Add Payment Option

Please enter the account information below.

First Name:  Mid. Init:

Last Name:

Billing Address (line 1):

Billing Address (line 2):

City:

State:  Zip Code:

Account Type:

Cancel Add Payment

7.

The "Billing Options" window will now display. Check the box beside "I agree to the Terms and Conditions" and then click the "OK" button to complete the request. If you wish to view the terms and conditions, simply click the words "Terms and Conditions" in this window.

Billing Options

Please choose how you wish to receive your bills:

E-mail Notifications Only  Off

E-Mail Notifications With Bill Attached  On

Printed Bill  On

Billing Email Address:

Automatic Payment  On

PLEASE NOTE: Automatic bill pay will NOT be applied to services already invoiced. Automatic bill pay will apply to FUTURE billing only.

NAME  
Address  
City, State Zip Code  
VISA XXXX-XXXX-XXXX-9990  
Expiration Date: 12/19

Modify

I agree to the Terms and Conditions

Cancel OK

6c.

The "Select Payment Method" window will display again, click on the payment method to use for automatic payments and then click "Select."

Select Payment Method

Below are the current payment methods you have saved for your account. From here you can select an existing payment method or add a new payment method to use for automatic payments.

NAME  
ADDRESS  
CITY, STATE ZIP CODE  
VISA XXXX-XXXX-XXXX-9990  
Expiration Date: 12/20

Close Add New Select